Major Capital Improvement Projects $2,500,000 or Higher

Initial Review and Assessment
Campus Planning and Design & Construction

Dean, VP, or AVP approvals obtained if deemed necessary

Space Planning Working Group Review

Executive Space Planning Group Review, if deemed necessary

If FFE and/or Build-out is needed then it will become a project and move into one of the adjoining categories

If Project Request only is submitted, it moves into one of the adjoining categories

Minor Capital Improvement Projects $50,000 - $750,000

Initial Review and Assessment
Campus Planning and Design & Construction

Project Request Approval by Dean, VP, or AVP

Space Planning Working Group Review

Executive Space Planning Group Review if >$250,000

Project is assigned to PM by Facilities Design and Construction Services (FDCS)

BOR System Office Concept Review

Project is assigned to PM by Facilities Design and Construction Services (FDCS)

BOR System Office Concept Review

Project is handled by the BOR System Office

Construction is managed by GSFIC

KSU DELEGATED AUTHORITY LIMITS
(Source from Board of Regents (BOR) website for Kennesaw State University Levels for contracting and project authorization)

Project Authorization, (construction cost NTE) $750,000
- Design Professional Contracting QBS $250,000
  - Direct Appointment up to $75,000
  - Abbreviated Selection up to $250,000
- Construction Professional Contracting $2,500,000
  - Note: Per BOR guidelines, where applicable, projects must conform with the accepted campus master plan.

INSTITUTIONAL FUNDED PROJECTS INCLUDING DEPARTMENTAL, YEAR END ONE-TIME AND PRIVATE FUNDING

Dean, VP, or AVP approvals obtained if deemed necessary

Space Planning Working Group Review

Executive Space Planning Group Review, if deemed necessary

If FFE and/or Build-out is needed then it will become a project and move into one of the adjoining categories

If Project Request only is submitted, it moves into one of the adjoining categories

Minor Improvement Projects <$50,000

Initial Review and Assessment
Campus Planning and Design & Construction

Project Request Approval by Dean, VP, or AVP

Space Planning Working Group Review

Executive Space Planning Group Review if >$250,000

Project is assigned to PM by Facilities Design and Construction Services (FDCS)

BOR System Office Concept Review

Project is handled by the BOR System Office

Construction is managed by GSFIC

INSTITUTIONAL FUNDED PROJECTS INCLUDING DEPARTMENTAL, YEAR END ONE-TIME AND PRIVATE FUNDING

Small Capital Project $5,000,000 and under

Project handled by the BOR System Office

Construction is managed by GSFIC

STATE FUNDED PROJECTS

Large Capital Project Over $5,000,000

Project handled by the BOR System Office

Construction is managed by GSFIC

Please note the KSU Foundation and its subsidiaries may have other processes for funding their projects.